



Oversight and Governance

Chief Executive's Department
Plymouth City Council
Ballard House
Plymouth PL1 3BJ

Please ask for Jamie Sheldon
T 01752 668000
E jamie.sheldon@plymouth.gov.uk
www.plymouth.gov.uk
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AUDIT AND GOVERNANCE COMMITTEE

Monday 1 October 2018
4.00 pm
Warspite Room, Council House, Plymouth

Members:

Councillor Kate Taylor, Chair
Councillor Dr Mahony, Vice Chair
Councillors Mrs Pengelly, Stevens and P Smith.

Independent Members:

Mr R Clarke
Mr I Stewart

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - [Get Involved](#)

Tracey Lee
Chief Executive

Audit and Governance Committee

Agenda

Part I (Public Meeting)

1. Apologies

To receive apologies for non-attendance submitted by Committee Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on this Agenda.

3. Minutes (Pages 1 - 6)

To confirm the minutes of the meeting held on 30 July 2018.

4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. Health, Safety and Wellbeing Annual Report (Pages 7 - 34)

6. Internal Audit Progress Report (Pages 35 - 50)

7. Internal Audit Follow Up Report (Pages 51 - 62)

8. Annual Audit Letter - To Follow

9. Fee letter for 2018/19 (Pages 63 - 66)

10. Housing Benefits fee quote for 2018/19 (Pages 67 - 68)

**11. Analysis of Local Government and Social Care Ombudsman
Annual Report 2017/18 - To Follow**

12. Strategic Risk Register (Pages 69 - 80)

13. Polling District Review - To Follow

14. Councillor Long Service Award (Pages 81 - 84)

15. Delegation of functions to Audit and Governance Committee (Pages 85 - 88)

16. Tracking resolutions (Pages 89 - 90)

17. Work Programme (Pages 91 - 96)

18. Exempt Business

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and the public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of the Schedule 12A of the Act, as amended by the Freedom of Information Act 2000. At the time this agenda is published no representations have been made that this part of the meeting should be in public.

(Members of the public to note that, if agreed, you will be asked to leave the meeting).

Part II (Private Meeting)

Agenda

Members of the public to note

that under the law, the committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

19. Information Governance Report (EI) (Pages 97 - 106)